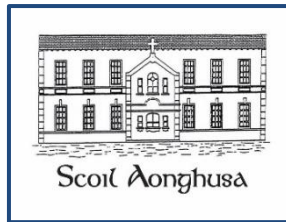


Nósanna na Scoile de réir threoir na Roinne Oideachais agus an Prótacal um Fhilleadh ar an Obair go Sábháilte agus de réir comhairle sláinte poiblí.

School Procedures in line with Department of Education guidance, the Return to Work Safely Protocol and public health advice.

The following actions have been completed in Scoil Aonghusa to manage the risk of the spread of COVID-19 in our school

1. The reconfiguration of class spaces and available space in the school to maximise physical distancing. The purchase of extra desks. The Halla will be used as a classroom (Rang 4) in accordance with social distance guidelines. The vacant classroom will be used as a larger Special Education Space and base for the school's Chromebooks. Scoil Aonghusa has the option of booking the use of The Barbican Centre's Auditorium Hall Space if and when necessary. The creation of an outdoor covered area at the leabharlann to maximise space and activities outdoors for the children is underway.
2. The installation of a new digital projector in the halla.
3. The installation and connection of teacher laptops upstairs to printer to minimise use of the photocopier in the office downstairs.
4. Installation of sensor lights downstairs.
5. Automatic sanitiser units have been installed in all rooms of the school.
6. There is an automatic hand sanitiser stand at each school entrance.
7. The school has purchased a fogging disinfection system as part of the extensive range of cleaning products purchased and regimes in line with HSE- Health Protection Surveillance Centre advice.
8. Purchase of a sneeze guard screen for window of Oifig an Rúnaí.
9. Coloured fencing system in the school yard to ensure that class bubbles have designated space in school yard and to help with the children's safe entry and exit from the school building.
10. Plans for staggered lunchbreaks, going home times and morning routines to minimise interactions and maximise physical space.
11. Yellow footprints painted in the yard to ensure social distance.
12. One-way system in school corridors and stairs as marked by spots and arrow stickers on the ground.
13. Floor markings, warm water, signage in bathrooms.



14. Silicone keyboard covers for Chromebooks and antimicrobial laminate for high frequency touch points.
15. Designated space in leabharlann in the event of a suspected case of COVID-19.
16. Information video and regular information to be issued to the school community relating to our school's safety measures and good hygiene practices.

Tús an Lae

Only pupils and school staff are permitted to enter the school grounds and school building. However, the parents of Junior Infant and Senior infant pupils are permitted to bring their children to the door of the school at the secretary's office in the morning. Parents will not be permitted to enter the school building in line with Department of Education and HSE guidance.

All children should enter the school grounds through the double gates of the school.

Junior and Senior Infant parents having left their child at the door of the school must then exit the yard through the small gate.

Children should not arrive at school earlier than 8.50 a.m.

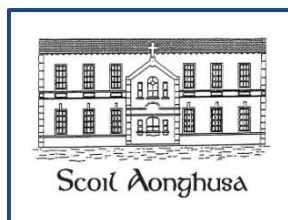
On arrival children should stand on one of the yellow footprint markings in the yard.

From 8.50 a.m. children will be allowed enter the school building on arrival and to walk straight to their classrooms.

Before entering the school building the children will hand sanitise. A member of staff will stand at the entrances of the school.

The Múinteoirí will be in their classrooms at 8.50 a.m. The Foireann Oideachais Speisialta and Príomhoide will direct children and ensure safe entry to the school and hand sanitisation.**

School starts officially at 9.05 a.m.



Bolgáin agus Neadacha

Classes will not mix with other class groups during the school day. Class groups in line with Department of Education guidance are known as Bubbles.

Pupils in Rang 3, Rang 4, Rang 5 and Rang 6 will be encouraged to maintain 1 metre social distance at all times. The classroom layouts have been arranged to facilitate this.

Pupils in Ranganna na Naíonán, Rang 1 and Rang 2 will be encouraged to stay in small groupings within the classroom known as Pods. These small groups will remain at least 1 metre apart from the other Pods in the classroom. The sharing of resources will be minimised and managed in line with cleaning regime practices.

Children's workspaces will be regularly cleaned and should be kept clear to allow for cleaning.

Sos agus Am Lóin

The school shall be divided into 2 groups for the purposes of facilitating safe practices during lunchbreaks. The school shall be divided into Junior (Ranganna na Naíonán, Rang 1, Rang 2) and Senior School (Rang 3, Rang 4, Rang 5, Rang 6).

Junior School will go out to the yard at **10.30 - 10.40**

Senior School will go out to the yard at **10.50 - 11.00**

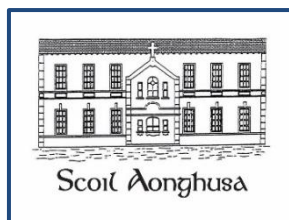
For the purposes of designated play areas, space, teacher supervision duty and staff breaks class groupings will be further grouped as follows.

Grúpa 1 : Ranganna na Naíonán

Grúpa 2 : Rang 1 agus Rang 2

Grúpa 3 : Rang 3 agus Rang 6

Grúpa 4 : Rang 4 agus Rang 5



Grúpa 1 and Grúpa 4 will play in their designated area in the yard to the front of the school.

Grúpa 2 and Grúpa 3 will play in their designated area in the yard to the back of the school.

Each class bubble will have their own arrangement/system for walking out to the yard and returning to the classroom to ensure social distancing and or to minimise interactions.

Before the children eat their lunch they will hand sanitise. On entering the school/classroom after being in the yard/ bathroom the children will hand sanitise.

All children should have a lunch box. Children will take home their rubbish as this ensures physical distancing and minimises interactions in the classroom. Parents will be reminded regularly of the importance of cleaning lunchboxes and drink flasks/bottles daily.

Junior School will have their lunch break from - **12.15 - 12.45**

Senior School will have their lunch break from - **1.00 – 1.30**

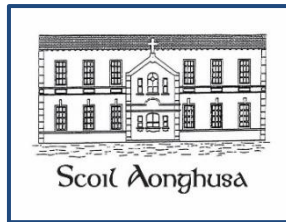
The Príomhoide and SNA will supervise the children's entry and exit when using the leithreas during lunchtimes. Children's hands are sanitised on entry and exit of the school.

Múinteoirí Oideachais Speisialta agus Cúntóir Riachtanais Speisialta

Interactions during in-class support will be minimised and physical distancing guidance will be adhered to when Special Education Teachers and Special Needs Assistant work with children. Each time a member of the Special Education Team spends time working with children in their Class /Bubble is recorded in the Class contact tracing Log Book.

Children will hand sanitise on leaving their classroom and before entering the Special Education Classroom and on leaving the Special Education Classroom.

Work spaces will be sanitised after use. Resources will not be shared and cleaned/disinfected in line with cleaning regime guidance.



Imeachtaí i rith an lae

A contact tracing log will be maintained in each classroom to log any visitor to the classroom.

Children should not be on corridors unless going to/from Special Education Classrooms or Leithreas.

Staff and pupils will use hand sanitiser/wash hands:

- on arrival at school
- before eating or drinking
- after using the toilet
- after playing/being outdoors
- after coughing or sneezing
- when hands are physically dirty (must be washed)
- exiting the school

Children in a class Pod (group within the class Bubble) will be 1 metre from other Pods. Sharing educational material between Pods will be avoided.

At a minimum all classroom windows will be opened at all breaktimes, but also during the day.

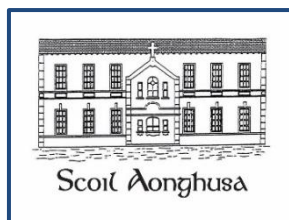
Internal doors in the school will be left open during the day.

Social physical contact will be avoided (handshakes, hugs etc)

We will encourage pupils to avoid hand to mouth contact (such as putting pens/pencils in mouth)

Play equipment used will only be equipment that can be cleaned or disinfected. Usage of equipment/toys will be monitored, cleaned or stored as appropriate.

Stationery – It is strongly advised that children in Rang 1 – Rang 6 leave their pencil case in school and have a second set of supplies at home. It is important that children have their own supply of stationery plus a pencil sharpener, ideally a model that gathers parings. This minimises the need for the children to walk to the bin in the classroom.



Children in the Infants Classes will be supplied with stationery in school and will have their own designated and labelled pouch for their belongings. The sharing of pencils, pens, colouring pencils etc. will not be possible.

Art – Where possible pupils will have their own individual art and equipment supplies during art lessons.

Electronics – Shared electronic devices such as Chromebooks, headphones etc. will be cleaned between use.

Library Policy – Where practical pupils will have their own books. Books that are shared will be covered in a wipeable plastic covering that can be wiped with a suitable cleaning agent between uses. Pupils will be encouraged to perform hand hygiene after using any shared item. Currently the children will not visit the school leabharlann until further notice.

Shared Sports Equipment – We will minimise equipment sharing and clean shared equipment between uses by different people.

Children and parents will be reminded that it is important that children come to school with suitable clothing for the weather- hats, coats etc. as children will be going outside regularly.

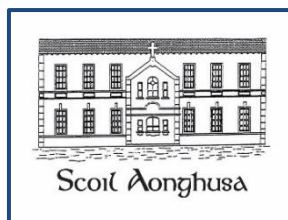
Ag bogadh ó áit go háit

Everyone at all times will walk on the right-hand side of the corridor. Corridors are clearly marked with arrows, tape and yellow spots are placed 1 metre apart along the corridor and also on the steps of the stairs.

During the school day when the children are in class, a one-way system will operate. The stairs nearest the toilets will be **UP ONLY** and the stairs nearest Rang 5/Junior Infants will be **DOWN ONLY**.

Foireann na Scoile

Staff must keep a 2metre distance from each other.



There should be only one member of staff in the Kitchenette at any one time.

There should be a maximum of 3 Staff Members in the Seomra Foirne at any one time.

Staff will be provided with their own reusable cup. The Kitchenette will no longer have communal cups and cutlery for the use of staff members.

Staff will be responsible for keeping their classroom, their workspace, belongings clean, washed, tidy or disinfected. Staff will be provided with an appropriate supply of cleaning products and equipment.

All staff members will wear a face visor/shield and or mask. Scoil Aonghusa has purchased a supply of face visors/shields and masks.

Staff gatherings will be limited and Staff Meetings will take place more than likely via an Electronic platform- ZOOM.

Teaching Staff will regularly refer to the following document 'Returning to School, Curriculum Guidance for primary leaders and teachers document/ Ag Filleadh ar an scoil, Treoir churaclam do cheannairí agus do mhúinteoirí bunscoile'

<https://www.gov.ie/ga/foilsiuhan/ar-mbunscoileanna-agus-ar-scoileanna-speisialta-a-athoscailt/>

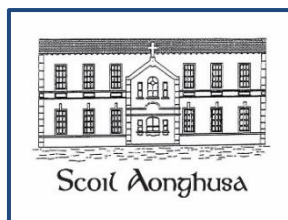
Traenáil agus Eolas

All staff will undertake and complete COVID-19 Induction Training with the latest up to date guidance on public health, COVID-19 symptoms, what to do if a child or staff member develops symptoms of COVID-19 while at school and outline of the COVID-19 response plan.

The Lead Worker Representative will also undertake and complete training. The Staff will nominate a Lead Worker Representative and Deputy Lead Worker Representative.

Parents will receive detailed information relating to Protocols and Procedures for Parents.

An information video will be sent to parents and children explaining all aspects of our school's response plan and control measures.



Children will be taught, informed, and reminded of our school's safety controls regularly and reminded of hygiene practices.

Éide Scoile

Rang 1- Rang 6 will wear their school tracksuit on Monday, Wednesday and Friday. They will wear their green uniform on Tuesday and Thursday. Children should take off their school uniform when they go home from school.

Fógraí

We will display posters with age appropriate key health messages- hand washing, sneeze and cough etiquette in prominent areas – corridors, staffroom area, classrooms, toilets. Information and updates will be regularly sent to the school community.

Oifig an Rúnaí

The door of Oifig an Rúnaí will remain shut throughout the day.

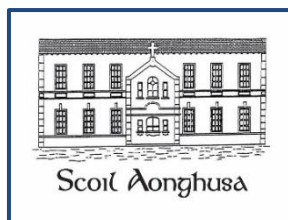
Access to the office during the hours of 8.45 a.m. and 3.15 p.m. should be limited to Deirdre and Múinteoir Edel.

During the day other staff members and pupils can interact with Deirdre via the window of the office.

Staff using the Photocopier after 3.15 p.m. and before 8.45 a.m. must wipe the touch pad with a disinfectant wipe and hand sanitise before and after use.

Staff needing photocopies during the school day should leave the copies required in the designated box in the Seomra Foirne at break times.

Staff using the school phone should also wipe the phone after use with a disinfectant wipe and hand sanitise before and after use.



Deireadh an Lae

Junior Infants will finish school at 12 o'clock from Monday 31st of August until Friday 11th of September. From Monday 14th of September Junior Infants will finish at 1.45 p.m.

Junior Infant children along with one of their parents have been invited to visit their classroom and to meet the other children in their Pod at various time slots on Friday 28th of August.

Each day Junior Infants will leave school from the door nearest to Oifig an Rúnaí. The Parents of Junior Infants are permitted to wait on one of the socially distanced painted footprints in the yard nearest to this door. Parents are asked to enter the school grounds via the double gates and to quickly leave by the small gate when they have collected their son/daughter.

Senior Infants finish school at 1.45 p.m.

Each day the Senior Infants will leave school from the door nearest to the double gates. The Parents of Senior Infants are permitted to wait on one of the socially distanced painted footprints in the yard nearest to this door. Parents are asked to enter the school grounds via the double gates and to quickly leave by the same gate when they have collected their son/daughter.

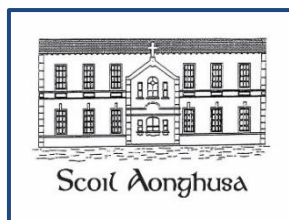
Rang 1 and Rang 2 will finish school at **2.30 p.m.** until further notice.

Rang 1 will leave the school via the double doors and double gate.

Rang 2 will leave the school via the door nearest to Oifig an Rúnaí and the small gate.

This should allow the time needed for the children to leave the school and safely meet their parents, standing outside the school wall at the railings. Children will remain in their pods and will go out the door one at a time.

Rang 3 and Rang 5 will finish school at **2.40 p.m.** until further notice.



Rang 3 will leave the school via the double doors and double gate.

Rang 5 will leave the school via the door nearest to Oifig an Rúnaí and the small gate.

Rang 4 and Rang 6 will finish school at **2.45 p.m.** until further notice.

Rang 4 will leave the school via the double doors and double gate.

Rang 6 will leave the school via the door nearest to Oifig an Rúnaí and the small gate.

The Príomhoide and members of the Special Education Team will be available to help with the supervision of the children's exit from school.

Children will hand sanitise before leaving their classroom.

This will be reviewed and amended accordingly.

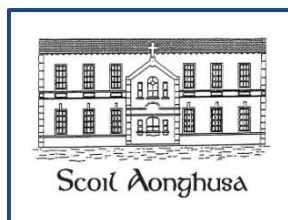
Parents are not permitted to enter the school grounds at this time. Parents may wait outside the school railings or make an arrangement to meet with older children at a designated area outside of school grounds.

Parents will be regularly reminded of the importance of not congregating.

Designated wait areas will be assigned in the yard to the children waiting for a bus.

Imeachtaí iar-scoile

Currently no after school activities will run until further notice. This minimises interactions and also facilitates the enhanced cleaning regime.



Cuairteoirí chun na scoile

Arrangements for visitors into the school building will be restricted to essential purposes and limited to those who have obtained prior approval from the Príomhoide. A detailed sign in/sign out log of those entering the school facilities will be maintained.

Múinteoirí are responsible for the maintenance of the log of staff and pupil contacts for their Class.

Face to face meetings will be replaced by communication via email, telephone or an electronic platform.

If a child forgets any items, there will be a drop off box outside the main door. Parents can ring or email the school to let us know they are dropping an item.

Teicneolaíocht

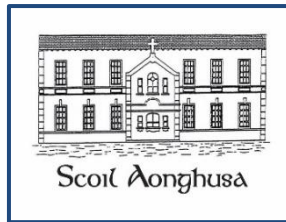
We recognise the potential for an upturn in the disease and that a 'stay-at-home' course of action may have to be re-introduced at a school, region or national level. Therefore, as Scoil Aonghusa plans to reopen we also plan and prepare for a blended learning approach (online / in school) in order that we will have the necessary agility and capability to respond very quickly to changed circumstances at a local, regional or national level.

Obair Bhaile

Parents will be informed of arrangements for homework in order that the movement of items and resources to and from school are minimised to minimise the risk of the spread of COVID-19.

Garchabhair

There is no change to current school practices relating to First Aid, however staff administering First Aid will wear PPE. The following have been added to the First Aid Supply Box -Mask, Visor, Gloves, Aprons, hand sanitiser, non- contact infrared thermometer.



Athbhreithniú

The Lead Worker Representative, Príomhoide and Safety Officer will schedule regular meetings to discuss the implementation of our School's COVID-19 Response Plan. The plan will be reviewed, updated and amended accordingly.

The school community will be kept informed.

Ní neart go cur le chéile.